

# Erasmus Policy Statement (Overall Strategy)

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a)How choosing partners:

Our HEI comes to finding the best places for our students to realize his practices. We always look for quality companies that can offer our students learning in order to improve their employability. The companies we choose are always according to quality criteria in learning tasks. Another criterion that we value is that the company can provide language classes. Thus the linguistic and cultural preparation of our students is covered within the same scope. Through other programs and other international cooperation projects that our HEI participates, we have a number of contacts with higher institutions and companies to make a good selection. So we can offer our students a choice of destinations. Finland, Hungary, France, UK, Italy, among others.

b)Geographical area:

The target geographic areas are linked to the elections themselves that our students can do with our HEI previous contacts made. We recommend choosing a good company. However, our students prefer to choose the company's practices with economic criteria. That is, they perform a calculation of the price of the stay, accommodation, meals and flight. Adjust your budget and choose.

c)Most important objectives and target groups of our mobility:

The Institution IES Son Rullan, agrees to comply with the following fundamental principles of mobility, as well as

-Mobility shall be carried out only within prior inter-institutional agreements where those placements will be carried out

-No Institution fees for tuition, registration, examinations, access to laboratory a library facilities are to be charged to incoming students

-Full recognition shall be given to students for satisfactorily completed activities specified in the compulsory Learning

Agreements and Placements Agreements

The IES Son Rullan also agrees:

-to ensure the highest quality in the organization of student and staff mobility

-to ensure the highest quality in the organization of student placements

-to ensure that curriculum information is up to date, easily accessible a transparent

-to ensure that academic credit transfer system (ECTS or similar) gives transparency to the recognition procedures

-to ensure equal academic treatment and services to home and Erasmus students

-to support the integration of visiting Erasmus students in the Institution's activities

-to provide incoming Erasmus students and their home institutions with transcripts containing full, accurate and timely

information at the end of their mobility period abroad

-to facilitate and acknowledge Erasmus teaching activities

-to promote and give visibility to the activities supported by the Erasmus programme

-to publicize this Charter and the related Erasmus Policy Statement of the Institution

-to comply with the objectives on non-discrimination set out in the program.

The development of the Erasmus program will consists of the following stages:

1-Preparation of the work, program and placements agreements

-Pre-selection of the participant outgoing students, following transparent criteria

-Vocational guidance organized by the mobility tutor.

- Linguistic and cultural preparation for participants in the project either in training companies and in the our HEI running by own staff

- Contacts with the tutor of the company where our students have to carry out their practices, tutor placement,

strengthening our relationship in order to support the previous agreements.

2-Arrangements at the destination country

-The HEI tutor will made the necessary arrangements to facilitate the logistics of the placement, including flight ticket,

booking accommodation, meals and inter transports, complementary linguistic and cultural preparation, and attending another they need.

3-Follow up and assessment of the process during the development of the placement

-Continuous vocational and personal guidance through internet, phone, skype or any way, while the students are developing the placement

-Periodical contacts with the company tutor for adapting the training program and solve encountered difficulties and with the tutor of the company

4-Final evaluation and assessment. Official recognition of the training placement.

-Company's tutor will fill in on line the Europass documents

-Student will fill a report evaluating the professional and personal experience, the skills acquired.

-HEI mobility tutor together with the professional Department will assess if the placement can be recognized as part of the on-the-job-training module, part of the curricula

-Issue of Europass document

Our strategy is focus on:

1-To increase the individual mobility of teachers and students. The students mobility will enable mobility opportunities in order to study or have work experience. Staff mobility academic and non academic, will enable teaching or training for staff

2-International cooperation projects. Our aim is to carry on with International cooperation with other Institutions which work in the same field as us

3-Creating new jobs for them.

Erasmus activities will be a key elemental for:

-to improve the quality and the attractive of the Vocational Training in High level

-To increase the exchange of experiences, good practices and the cooperation between HEI and the different systems of education and training

-To contribute to increase the competitiveness, the employability and entrepreneurial skills

-To increase European awareness and European citizenship

A wide visibility will be given to the activities in the program with:

-Meetings with the students in order to make them to know the aims of the mobility

-Informing about the Erasmus program activities by the website

-Informing all the teachers and staff about the aims of the program

-Planning meeting with students who have taken part in these activities before

Our HEI has a written commitment as regards of social cohesion, active citizenship, non-discrimination, gender equality, integration of disabled students and staff and combating of xenophobia and racism. All of these are cross curricula issues and are reinforced by tutor's action.

Balearic Islands have been receiving an increasing number of multicultural students in a short period of time. So, Erasmus

offers some interesting opportunities to increase

The HEI IES Son Rullan has defined the quality as well as fundamental part of their policy and rules.

Therefore, their

management system is based in the quality. The reference is the European Model of management from EFQM and the way

to assure the quality is inside the rule UNE-EN ISO 9001:2000. From the year 2003 we were attached to the Project to

endure the Quality Management in the schools coming from our Government.

The Policy of Quality is based in:

-Satisfaction to all the demands from the educative community

-Improving in the results from the standards

-Improving the process from the planning, development and assessment

-The satisfaction of the clients must be quantified each some periods

-The system should be checked by external revision

IES Son Rullan would like to participate actively in the reception of incoming students from another HEI's. In this way we

are prepared to work with the companies which we are working often in order to prepare all the possible students of staff at

least two months.

The expected impact of our institution according to the priorities of the Modernization Agenda is:

1. Increasing attainment levels to provide the graduates and researchers Europe needs  
With this program we will help our students through training to obtain skills which increase not only their qualifications, but

also their personal development and non formal learning. These aspects are very important to find employment. We expect

reduce drop-out. Europe needs well trained young people in new fields and aspects.

Increasing the staff mobility will give our education more and greater prestige. Our HEI receives the information and

experience of each teacher participating in mobility producing a multiply effect in innovation and better teaching for our students.

2. Improving the quality and relevance of higher education.

We will encourage the use of skills in order to equipping our students for the labor market. This ensures procedures,

assessments and methodology as part of our educational strategy. We want to introduce incentives for staff training

3. Strengthening quality through mobility and cross-border cooperation

Our aim is to work in cooperation with other institutions to build partnerships and networks, to exchange good practice and

development of innovative and joint initiatives. We ensure the recognition of ECTS and Europass Mobility gained abroad.

4. Linking higher education, research and business for excellence and regional development

Through the individual mobilities and cooperation projects our HEI create seed creates the seed to be an entrepreneur, the

needs of the labor market and the fields that require innovation. The impact on our training is the best tool against

unemployment. Our website has a database of enterprises and students which facilitates finding companies for placements,

and even searching for job offers from companies in the database. This database will be expanded and updated. Our HEI

will incorporate into our courses, the industry demands adapting the curricula accordingly.

Through research institutions which have been working with us, our HEI will establish networks with other European firms

in order to initiate international cooperation projects. Setting up in our island the best regional hub specialized in our

teachings.

5. Improving governance and funding.

Our HEI reports on different ways of funding from private and public institutions. Major funding will increase the mobility of

teachers and students. In our HEI, parent associations offer subsidies for the implementation of mobility. Foundations of

financial entities support award scholarships to study and practices abroad.